

Heather Ziegler



Two-Legged Alley Cats

There was a time in Wheeling's developing years that many neighborhoods were identified by their ethnicity. Our dad grew up in the mostly German enclave of homes in Center Wheeling. In particular, his home sat where the former Ohio Valley Medical Center stands today.

He often spoke of walking home from St. Alphonsus School and experiencing the sights, sounds and smells he encountered in the alley behind those homes. Some of the houses actually faced the alley. He said it was commonplace for many of the immigrant families to bring their recipes for delicious and aromatic foods with them. He bragged about certain baked goods his mother would produce to the delight of his family.

He also realized his first taste of home-brewed beer in that alley. The garages and outbuildings in the alley served as mini breweries for the self-made crafters. The alley was a busy place.

When my parents moved their growing family to the Woodsdale area, it was a world much different from that of our dad's upbringing. But the good thing was there were and still are many alleys in the Woodsdale neighborhood.

Since our garage was at the far end of the yard and faced the alley, we spent a good deal of time exploring the "back sides" of our neighbors. On rainy summer days, our dad would pull the barbecue grill into the garage, open the large door and cook chickens on the spit. He would sit there for hours with a transistor radio, the family dogs and several curious kids for company. It must have reminded him of his childhood spent in the alleys.

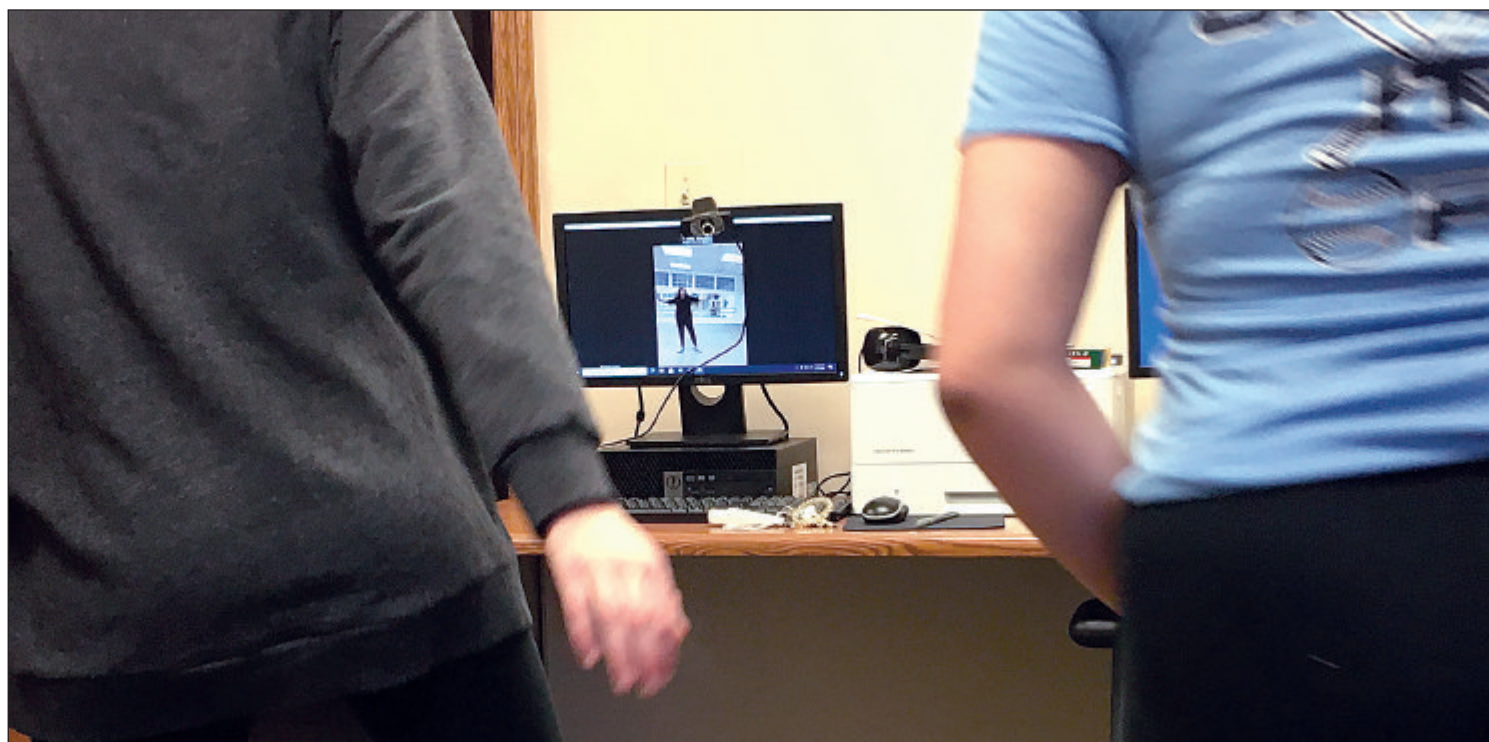
My siblings and I loved the alleys in our neighborhood. The alleys held a curious collection of garages, sheds and even a few barns left over from the area's original designation of farms and orchards.

A few neighbors were lucky enough to still maintain apple and pear trees on their properties. A few of those trees were within reaching distance from the alley and we often dodged the deer and property owners to grab a few pieces of fruit.

A portion of the alley behind our Hamilton Avenue home was built of bricks. It made for a bumpy ride on our bicycles. When I was a young teen, I would take my littlest brother and sister for walks up and down the alley. Early in these walks we discovered an old, abandoned mail truck tucked between two garages. It became our secret destination where we sometimes packed a bag lunch and enjoyed a picnic at "the truck."

In that same alley, we would spend hours in the summer watching in awe as the construction workers operated their diggers and cement mixers and built Peterson Hospital. Little did they know that as soon as they left for the day, we crawled in and around the scaffolding to see what they had accomplished each day.

Please see *Cats*,
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Cheryl Pompeo, Oglebay Institute School of Dance Director, teaches a dance to a group of teen girls at the Youth Services System Helinski Shelter in Wheeling.

Photos Provided

GETTING LIFE BACK IN STEP



Oglebay Institute Gives Helinski Shelter Girls Chance to Dance

WHEELING — It's 10 a.m. on a Friday in mid-January at the Youth Services System Helinski Shelter for girls. Three teens in sweatpants and T-shirts stand in their sock feet in the middle of a small conference room-turned-dance studio, facing a 19-inch flatscreen monitor.

The long table and chairs have been pushed to the walls to make room for them to stretch, spiral and shimmy to Jay-Z during their hour-long session with Miss Cheryl from Oglebay Institute School of Dance.

It takes a while for Miss Cheryl to appear on the small screen, as she and the Helinski staff work to make the elusive Zoom connection — "Can you resend the link?" "It's asking for a password." "You shouldn't need a password." "Can you hear me now?" "Can you see me?"

Once the connection is made, the girls can see Miss Cheryl — a.k.a. Cheryl Pompeo, OI School of Dance director — but she can only see them from the waist down. It's part of the shelter rules to protect the identity of the girls at the emergency residential facility run by YSS.

Healing through Movement

This is the second dance class in a year-long series of weekly classes Pompeo will lead for Youth Services System. The program is possible through a grant OI applied for and received from the Women's Giving Circle, a group of local women who pooled their resources through the Community Foundation for the Ohio Valley and use them to support projects and programs that benefit women and girls.

The initiative's goal is to introduce

dance to girls who otherwise might not have the opportunity, providing them with physical exercise and a creative outlet that can improve mental health and aid in healing from trauma.

"The arts rewire the brain, how they think about themselves. It teaches the brain a different path from left to right," Pompeo said. "I really believe when anybody is in a situation that is highly stressful, music and movement get the endorphins going. ... It contributes to the healing process."

During the first class a week earlier, Margo Scott, longtime Helinski Shelter director, joined the girls in some of the stretches and attempted some of the dance steps herself.

"It was fun! We all laughed. It's great exercise, and it's good for them to be working together as a group. The class allows them to learn something new, which I always encourage. It introduces them to more opportunities," Scott said.

Sock Hop

During the second dance class, the teens are taking a while to loosen up, most likely because someone is there taking pictures and asking them questions — questions they field with one-word replies, hands stuffed in pockets. But after 20 minutes of stretching and 10 more reviewing the steps they learned the week before, they are smiling and interacting more with Pompeo and each other. Pompeo, who doesn't know the names of the girls, identifies them by their socks.

"Striped socks, you got it!" Miss Cheryl calls out.

"Pink socks, good job!"

"I love working with them," Pompeo said.

Community Connection

Pompeo said Oglebay Institute has a responsibility to the community to "reach out and help wherever we can help." Providing opportunities to all youth, no matter their circumstances, is an OI priority.

"Maybe the kids (at Helinski) were in dance but had to leave it because of a bad situation, or maybe they never had the chance. You never know, they could be the next Misty Copeland or Janet Jackson."

Each dance class ends with a time of relaxation during which Pompeo teaches them breathing and mindfulness techniques they can use throughout their week whenever they encounter difficult emotions or situations.

"It puts you in a nice place. You can be wherever you want to be," she said.

Favorite Day

Scott is grateful to the Women's Giving Circle and to Oglebay Institute for caring about teens who often get overlooked in society.

"Cheryl is great with our kids, even though she couldn't even see them! She is encouraging and patient. I really think the girls are enjoying it," Scott said.

As more girls join the class, the plan is for staff to set up the Zoom on the larger TV in the shelter living room so everyone has room to stretch and move. Scott said she, the teens and the staff are looking forward to it.

"I have them all hyped up about it," Scott said. "Fridays are everyone's favorite day!"

Supporting Social Acceptance of Disabilities

WHEELING — Jan. 20 was recognized as the International Day of Acceptance.

It is dedicated to the social acceptance of disability and honors Annie Hopkins, founder of 3E Love and creator of the International Symbol of Acceptance (the trademarked wheelchair-heart logo). 3E Love represents the organization's call to "embrace diversity, educate society, and empower each other to love life."

The logo combines a heart and a wheelchair to convey a message of love and acceptance for people with disabilities. After Annie unexpectedly passed away on Jan. 20, 2009, her brother and 3E Love cofounder, Stevie Hopkins, helped to honor her memory with a celebration of her life and the symbol she created. Jan. 20 has since been declared International Day of Acceptance and continues to be embraced by people of all abilities around the world.

To quote 3E Love, "Tell the world you embrace who you are; a person with social rights,

who has an opinion, who has interests, who has goals, and who loves life; a person who is empowered to make a difference in the world and not be without a voice in society. You are not living disabled; you are living."

This one day calls us to embrace all abilities, but it is our hope at Easterseals that people demonstrate acceptance every day.

Supporting Disabilities

Easterseals treats a variety of needs, but serving those with disabilities is the foundation of the organization, both locally and nationally. People with disabilities represent the largest minority in the world and are the most marginalized group, other than women.

More than one billion people live with some type of disability, yet less than 25 percent of countries currently have anti-discrimination or disability-related laws.

In 1992, the United Nations General Assembly proclaimed the annual observance of the International Day of Persons with Disabilities on December 3. The resolution aims to

promote an understanding of disability issues and support the dignity, rights, and well-being of people with disabilities. Additionally, the goal is to raise awareness of the need to integrate people with disabilities into every aspect of political, social, economic, and cultural life.

International Day of Acceptance takes those efforts one step further by prioritizing social acceptance in an effort to change perception of disability.

In a recent public service announcement, Angela F. Williams, CEO of National Easterseals, said, "Disability is not inability. A person's ability may be different but still an ability — no matter one's race or age; no matter one's physical or mental condition. We all have limitless possibilities."

Williams added, "Easterseals is driven by purpose: to change the way the world defines and views disability by making profound, positive differences in people's lives every day."

Locally, Easterseals



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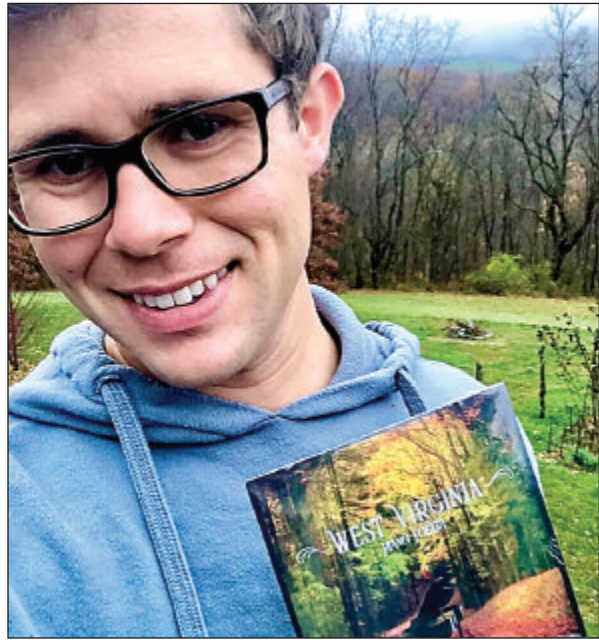
A young boy proudly displays the International Symbol of Acceptance, a wheelchair-heart logo created by Annie Hopkins.

does our part to support these efforts. Our services enhance the lives of those with disabilities and special needs by helping them gain skills for greater independence. We work to educate the community and encourage awareness, understanding, and respect for people of all abilities. As

part of National Easterseals' mission, we strive to make sure everyone is 100 percent included and 100 percent empowered.

Representation Matters One way to facilitate acceptance is to include people with different abilities in entertainment, advertisements, leadership, and other means of repre-

Woman's Club of Wheeling to Meet Friday, Eli Lambie to Perform



LAMBIE

WHEELING — The Woman's Club of Wheeling will meet on Friday, Feb. 5, at Monument Place, Kruger Street, in Elm Grove.

The executive board will meet at 10:45 a.m., and the general meeting will begin at 1 p.m., with President Joyce Spurlock presiding.

In light of COVID-19 concerns, all members will wear masks and practice social distancing.

After the general meeting, Wheeling native Eli Lambie will perform. Lambie is an accomplished musician who has performed for the club both as a solo artist and with his band, "Hit Play." The club welcomes him back after he recently wrote and produced a music video for his song "My West Virginia Home" and was recognized by W.Va. Gov. Jim Justice. He also released his first album of original piano music, "West Virginia Piano

Poetry." The CD is available locally and online.

Visit the club's Facebook page for a link to the amazing video.

A 2016 graduate of West Liberty University majoring in music education, technology and performance, Lambie also plays violin and saxophone, as well as piano. In addition to performing with local bands, he has written for ABC, engineered music for Miss America pageants and Miss West Virginia pageants and performed as a solo singer for the Wheeling Symphony. He is a music teacher for Marshall County Schools.

The GFWC West Virginia State President's Special Project, "Drug Abuse, Addicts and Recovery" will be collecting monetary donations and household supplies for local recovery centers. The Environment Community Service Program will

be recycling plastic water bottles. Members may bring bottles to the meeting and the committee will recycle them. The Northern District Environment project is collecting old mascara wands, to be sent to the Appalachian Refuge for the rehabilitation of small animals.

Many clubs events have been cancelled or delayed because of this difficult time, however the club is still trying to do the much-needed community service that it has done for many years. It is understandable that some will not feel comfortable attending meetings even with safety measures in place. Members can find more information about activities on the clubs Facebook page or by calling other members and officers. Hand sanitizer and masks will be available at the meeting, and chairs are spaced for social distancing.

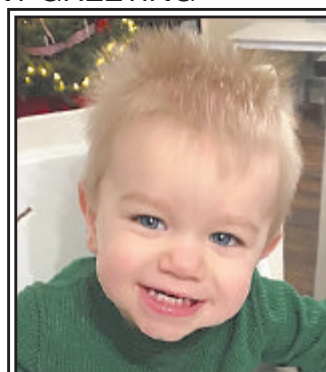
Love to the Little Ones

Featured in the Sunday News-Register on February 14, 2021

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CATS

Continued from Page D1

We were found out and made to end our after-hours hijinks when the neighbor's basset hound followed us and fell into a basement well. He was safely rescued by city firefighters but we were banished from the job site thereafter.

The alleys were pretty safe in those days except for an occasional interaction with a neighbor's not-so-friendly German shepherd. Yet walking or riding through the alleys could prove profitable at times. Since trash collections were made from the alleys, we always knew when someone got a new refrigerator when a large cardboard box was put out with the trash. We would pilfer the boxes and use them to build forts down by the creek or use them as makeshift sleds in winter.

The alley trash was telling in other ways, too. It always amazed us when we would find a treasure amid the trash. We wondered why someone would throw out a perfectly usable bean bag chair (covered in duct tape) or a doll carriage missing only one wheel. We were always dragging things home to the chagrin of our parents.

Later I would learn the alleys in my hometown through my work here at the newspaper. I walked the 15th Street Place alley to the City-County Building nearly every day for 10 or more years. I learned alleys as shortcuts to fires and other newsworthy events. For me, alleys will always have a place in my book of memories. I bet they do for you, too.

Heather Ziegler can be reached via email at hziegler@theintelligencer.net.

United Way Helps Provide Meals to Local Residents

WHEELING - United Way of the Upper Ohio Valley has launched a food insecurities grant in partnership with Southwestern Energy. The grant is open to organizations in Brooke, Ohio, Marshall and Wetzel counties that are providing food products and meals to local residents.

"Southwestern Energy is a strong community partner and aware that food insecurity is one of the biggest issues our community members are facing," Jessica Rine, executive director of the United Way of the Upper Ohio Valley, said.

"This grant will fund programs addressing these concerns so that they have the funding to provide for more families."

Amy Dobkin, community relations manager for Southwestern Energy, explained that their company is committed to giving back to the communities in which they operate.

"As families continue to face hardships and challenges in our region, Southwestern Energy is grateful to partner with the United Way to administer grants to help with food insecurity," Dobkin said.

"There are so many organizations supporting individuals and families throughout the Ohio Valley, and we want to support them as they continue to fulfill their heartfelt missions of providing essential food items and meals to those in need."

The applications can be found at UnitedWayUOV.org, and the deadline for submission is Friday, Feb. 5.

Several Thursday Music Club Activities Canceled

WHEELING - The Thursday Music Club has canceled its monthly luncheon meetings until May 6.

Members said hopefully by May, everyone will be vaccinated and healthy. More information will follow in April. Call Judy Szymialis at 304-242-5423 for more information.

Club officials said they were sorry to announce that The Young Musicians Auditions are canceled for Feb. 26 and Feb. 27 at Vance Presbyterian Church. The club is planning on February 2022 for the auditions. Information will be sent out in October 2021. For more information call Anita Chops at 304-551-1414.

The Music Club Study Group has been canceled until October 2021. For more information call Lynn Welsh at 304-277-4730.

Ohio University Continues Investment in Student Success

ATHENS, Ohio - One key element of Ohio University's Student Success Initiative has been the identification of critical resources to ensure the greatest number of students can effectively reach their potential.

Under the leadership of President M. Duane Nellis and Executive Vice President and Provost Elizabeth Sayrs, efforts have been made to identify supports and barriers to student success across our campuses.

"Ohio University has made a strong commitment to providing an affordable, high-quality education for our students and their families," President Nellis said. "We fully recognize that our students come from increas-

ingly diverse backgrounds and experiences that require varied approaches to ensure they thrive. Our end goal is to provide a world-class education that helps each and every student meet their educational goals."

In an effort to leverage the successes of career engagement, central advising support, and experiential learning work underway at OHIO, the University announced that the Career and Leadership Development Center, Allen Student Advising Center, and Experiential Learning have been aligned within the Office of the Provost, under the leadership of Assistant Vice Provost Jen Murphy.

"Under Jen's leadership, we

have already made great strides in our efforts to increase opportunities for student success," Sayrs said. "By bringing together resources to support curricular and co-curricular planning and experiences we will be better positioned to support all facets of a student's education, including their post-graduation success."

Murphy was originally charged with implementation of the OHIO Guarantee+ Graduation Plan in fall 2020. The OG+ Graduation Plan provides individual student plans that map out academic, experiential learning, and career milestones aimed to support achievement of equitable outcomes for all undergraduate students.

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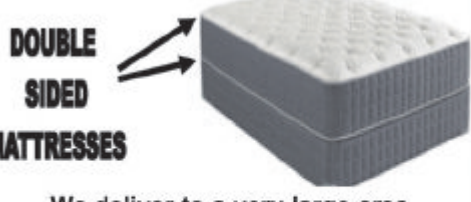
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1004 - Notices

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3512 - Houses



30 Green Valley Rd., Cameron. 3 bed, 2 bath Cape Cod many updates, move-in ready on 1 acre \$75,000. Call Amy at: 304-280-2932

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55 Greenwood Ave Whg Single Story Brick Home. 2 Bedrooms, 2 Car Garage, Large Yard, Hardwood Floors. \$185,000 304-215-2715

HOUSE FOR SALE: 1135 Fort Henry Ave., in Clator, out by Wheeling Hospital on bus line, close to Krogers. 4 room frame house, 1 bedroom up and 1 bedroom in finished basement. Extra lot comes with it. Asking \$84,000. 304-277-0166

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3512 - Houses



29 Maple Ave., Whg 4 bed, 2 bath. Victorian corner lot w/many updates \$425,000. Call Patrick at: 304-215-0088

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1296 National Rd #27 Whg. 2 bed, 2 bath Condo New kitchen/quartz countertop & appliances, New baths, \$180,000 Call Patrick at: 304-215-0088

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519 Richland Ave., Wheeling, WV 2 story, 3 bedrooms, 2 baths, carport, enclosed front porch. \$65,000. (304) 281-8984

3512 - Houses



1054 Roberts Ridge Rd. Mds.v. 3 bed, 2 bath, 1st floor bed/bath/laundry, large family room w/fireplace. \$138,900 Call Tom at: 304-312-3869

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3512 - Houses
FIRST DAY
TRUSTEES REAL ESTATE AUCTION
Thursday February 18, 10:00AM
 327 S. Highland Ave. Moundsville, WV
 From 1st Street, turn right on Pine, go 5 blocks, and turn left onto 2nd Street. Proceed 3 blocks turn on to Highland Avenue and continue 3 blocks. The property is located on the right. Please watch for Behm's auction signs. We have been commissioned by a secured party to offer the following real estate for public auction. The property is a great opportunity for a first-time home buyer and/or possible investment and/or rental. Don't miss an opportunity to buy this property. This single family 6 room home has two bedrooms, full bathroom, living room, and kitchen area. The home has a total of 1960 +/- square feet of space. Additional features include a full basement, front and rear porches, gas forced air heating system, gas hot water tank, and central cooling. Located in the rear of the property is a storage building and a fenced yard.
 For more info, see Deed Book 645, page 5, assessor parcel map #21, tax ticket 2237838
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60 Merchandise
6000 - Miscellaneous
 Aged WVU medical books, excellent referral, six total \$20; golf clubs, \$45; leave voice mail and will call back 304-639-8442
 Assorted Imperial glassware, \$100/obo; 4 piece blue hobnail bedroom set, \$25; indoor BBQ spit, used twice, \$50 740-633-5932
 Barrel stove, new, 55 gallon, \$125/obo 304-780-6846
 Beautiful carved wood "Polish Eagle", \$25; Dec. 1966 dedication plaque of Wheeling Hill Tunnels, made from original tile, \$20/obo. 740-633-0813
 Craftsman engine bench lathe on cast iron stand, perfect for beginner or machinist, many accessories, ready to use, \$300 740-765-4903
 Dining canopy, 12'x12', used once, \$10; new trailer tire, 4.80x 12", \$20; small cigarette lighter collections, make offer. 740-859-4395
 Dyna-Glo 23,800 BTU indoor kerosene convection heater, extra new wick, used one season, Walmart price \$133.55 + tax, sell for \$65. 740-676-3344
 Fireplace insert, \$400/obo; natural gas logs \$100/set; ladies small mink coat, \$100; Wheeling Downs leather coat \$100. 740-579-1766
 Fireplace screen, black, \$20; vintage boat oars, refinished, \$100; vintage metal Coke tray from the 1940s, \$50 304-845-7541

6000 - Miscellaneous
 Five grinding wheels, 14"x1", 5" bore, 3 2 A 6 0 - G 1 2 V B E P, brand new, \$100/lot 304-277-4101
 Guitar and case, \$20; 8' fluorescent bulbs, most new, \$60; large old stamp collection, 7 albums, make offer. 740-782-1045
 Imperial glass gummed labels, new 1 1/2" long, blue with silver lettering and company logo, \$1/ea 740-340-8509
 Men's trousers, 22 pairs 40-44 by 30, Dockers, Savane, Perry Ellis, Hagggar, great for the professional, some new \$5/ea 304-845-9890
 Mirror, decorative black fram 28"x40", \$25; white linen grommet top curtain panel, 84", 4 available, pole included, \$25. 304-312-0672
 3 new Comfy original, brand new, make great gift paid \$60, sell for \$25. 304-277-7915
 Old corn sheller, all metal, \$150; electric wood splitter, \$150; Cratsman 10" band saw, \$75. Please leave message. 740-425-2103
 Pfister sonterra kitchen faucet, two handles, white ceramic, with sprayer, new in box, never opened, sells for \$70, asking \$50. 304-242-8156
 Stickle cherry Bachelors chest, excellent condition, \$600; Jefferson revolving bookcase, Mahogany, \$100; Christmas Ironstone China, \$50. 304-650-1901
 Very nice walnut hutch, \$85, electronic keyboard, \$65; set of dishes, \$45 304-242-1410
 Vintage cedar wardrobe, \$75; men's XL Michael Kors jacket, \$25; new Amish bench, reclaimed wood, \$300, can text pictures 740-635-1242
 Womens full length mink coat, size medium, seldom worn, in very good condition, \$700 740-282-1204

6020 - Office Equipment
 Dell photo printer, 926, \$125; HP printer, 882C, cables included, \$75; Dell Inspiron computer, \$200 304-242-5566
6032 - Appliances
 Kenmore microwave oven, countertop carousel, large, 1100w, hardly used, works great, 141/2dx131/2hx 201/2w, downsizing \$55. 740-695-6338
 Propane furnace out of mobile home, needs TLC, \$50 740-859-6252
6034 - Furniture
 Brand new lift chair with manual, bought in December 2020, do not need anymore, paid \$600, asking \$500. 304-914-7078
 Convertible crib and mattress, never used, dark wood, paid over \$300, price firm, sell for \$25. 740-359-8744
 Flexsteel regular size sofa, tan, great condition, clean, non smoking home, 6 years old, paid \$840, asking \$175 304-233-2687
 Older cherry china cupboard, with table and chairs. \$250. 740-859-2592
 Roll top desk, \$40; 4 bar stools, 2 with back \$20/ea, 2 plain, \$10/ea. 740-264-1492

7000 - Autos
 2002 Maibu. Fully equipped. Fix or parts. \$750.00 740-968-1610
 2005 Mercury Sable, 119,000 miles, great condition, new battery, new rear tires and fuel pump, no rust, \$2800. (304) 232-5450
2005 VOLKSWAGEN TOUREG
 Like new. Dealer maintained only 47K. Carfax report value at \$6,900 and all original records. Garage kept in Florida. Brand new tires and state inspection, Metallic Silver; roof top carrier, original old lady owner. \$4,250 CASH ONLY 304-218-7348
7002 - Trucks
 2016 Dodge Ram 2500.8 ft bed, 29K miles, \$26,500. 304-670-5600

7002 - Trucks
 2001 F-250 service truck runs great, manual transmission, don't need anymore, \$4900 or trade for cattle. Ask for Denny (740) 546-2188
7006 - Vans
2005 450 Handicap Van, seats up to 10, plus hydraulic wheelchair lift. New tires, brakes, 45,000 miles. Asking \$7,500 or trade. 740-359-7311
7018 - RV's for Sale
 2019 Jayco model 232RB travel trailer, like brand new. (304) 771-4105 **leave message**
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7022 - Parts & Accessories
 2 engine stands, 1 light duty \$50; heavy duty \$180; hi torque starter, Chevy, \$80 firm; aluminum valve covers \$100. 304-281-2243
 New carburetor, still in box, 1986-88 300-6 cylinder Ford truck or car, \$150 firm 304-686-3226
 Step bumper from Chevy 1 ton box truck, taken off when new, diamond plate with built in tail-lights \$125 740-632-1654
 Three studless Bridgestone 225/65 r17 tubeless mud & snow winter tires, good tread, \$38/ea or \$100 for all 304-975-0293
 Toyota Tacoma mudflaps, fits all late model trucks except the base model, new in Toyota box, \$40 740-633-0412
 233-0100 is the Want Ad Number

7024 - Miscellaneous
 5'x8' trailer, wood floor, fold up ramp, used once, paid \$725, sell for \$500. 304-639-6860
 10"x84" truck ramps for loading ATV or lawn tractor, new, still in box, \$60, leave message 304-670-2635

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65 Agriculture
6512 - Firewood
 Firewood, well seasoned hardwoods, short bed, \$60, long bed \$75, cherry and locust, \$100, no deliveries, you haul. 740-458-1654
 Seasoned hardwoods \$80 for 8' truck, call first to be sure I am there. 740-312-5803
70 Transportation
7000 - Autos

CHRYSLER 300
 2006 Chrysler 300 hemi, maxed out leather, 77,000 miles, garage kept, \$7,500. (740) 296-1768

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The Ohio County Commission (OCC) seeks a dynamic, progressive, and innovative leader to serve as its next fulltime County Administrator. This position is critical to helping the Ohio County Commission grow and provide long term sustainability for Ohio County by being mission and vision focused through achieving results. This role will report to and take direction from the Ohio County Commission.

This position requires a proactive and positive leader who is an excellent communicator (both written and verbal), anticipates well, is data driven and goal achievement oriented, has great business acumen, can work with many types of personality styles, can meet deadlines, is exceptionally organized, can effectively problem solve complex matters and propose appropriate solutions, can build trusting teams, will create and sustain a positive work culture/environment with other elected official offices, while serving and working on behalf of the citizens of Ohio County, WV.

Position Requirements:

- Bachelor's degree in Public Administration, Business, or related field is required. A Master's degree is a plus.
- Candidates must have at least five (5) years of previous innovative and progressive leadership as a County Administrator or equivalent which includes the management of Human Resources experience for a county similar to or greater than Ohio County in population and geographic size.
- Candidates that have a high level of business acumen, strategic planning/execution, and other previous business experience is preferred.
- Previous experience working with other elected public officials and agencies and others (city, municipalities, agencies) and grant organizations is required.
- Previous experience researching and helping support grant opportunities and working with county development areas (STIF/TIF Districts and Opportunity Zones) is a plus.
- Previous experience in county or business-related economic development and recruitment of business is preferred.
- Previous experience with a County which has an airport is also preferred.
- Previous experience with running county elections or responsibility with general oversight is preferred.
- Candidates must be very technology savvy and be able to use a wide array of technology platforms to enhance the effectiveness and operations of the County.
- Candidates must be well organized, be able to lead a team, be flexible with their thinking/solutions, finding win-win solutions, be an effective collaborator, build and maintain quality professional relationships, and effectively project manage.
- Must have and maintain a current WV driver's license in good standing.
- May require National Incident Management System (NIMS) Compliancy Training and/or Certification within 12 months of hire.

Position Summary:
 The County Administrator serves as the Chief Administrative Officer (CAO) of the County for the County Commission. It also serves as a consultant to outside agencies and/or organizations as directed or required by the Commission. This position also actively supports and upholds the County Commission's mission, vision, and values on behalf of the citizens of Ohio County. This position also takes on the management and supervisory responsibilities of all County Commission employees and leads them by providing proper and appropriate leadership, communication, support, and direction.

Primary Responsibilities:

- Acts as a project manager or delegates this authority when needed on all projects, including, but not limited to, buildings - internal and external infrastructure/repair/replacement for all county owned property (outside of the Highlands Development - unless support requests are approved by the Commission). Other projects include, but are not limited to HVAC, roofs, office space, electrical, plumbing, security, and landscaping/grounds maintenance, etc.
- Serves as a liaison for the Commission for other County development projects as needed or directed and/or to serve as a resource to the Ohio County Development Authority.
- Must appropriately communicate and interact with the public, including being very responsive and timely to questions, concerns, and related matters for the County Commission.
- Will serve as the public spokesperson when needed or required by the County Commission to deliver communication or responses.
- Directs, coordinates, and helps to execute (when needed) the activities and functions of the various County offices, departments, boards, and committees when implementing the requirements of the County ordinances and policies of the Ohio County Commission.
- Assures the effective and efficient utilization of the County Commission employees, funds materials, facilities, and time and will produce required data about county assets to make informed decisions.
- Represents the County to the community at large, the city, county villages/municipalities, state legislature, Congress, and other government related entities/agencies as may be required or directed.
- Conducts research and provides reports/summaries, which identify any federal, state, local, and private grants for funding opportunities that align and help support the County Commission's vision and related strategies, goals, objectives, needs, and prioritizations.
- Prepares financial forecasts, reviews financial reports, and provides supporting/correlating data of other agencies for grants, contracts, and budget management purposes.
- Prepares the budget and provides systematic budget overviews for unified budgets and special projects requiring County fiscal support and input.
- Prepares, RFP's, RFQ's and conducts the bidding processes/requirements for any building construction, upgrades, and improvement projects along with any other services the County Commission deems necessary or in compliance with regulation or other requirements.
- Evaluates and monitors projects and contracts that involve the County Commission and/or delegates such responsibilities to other Commission team members.
- Evaluates and monitors projects and contracts for grant compliance.
- Tracks all necessary and requested data (using technology as needed or required) and prepares periodic reports on any legal matters (in conjunction with the County Solicitor), the fiscal status of the county, status of grants, and other resources/projects.
- Serve as a liaison between the County and outside funding agencies and groups, by participating in meetings/calls at the federal, state, and/or local levels.
- Provides assistance in resolving issues and conflicts with agencies by participating in meetings/calls that may impact the or affect the County or the Commission.
- Serves as a resource to all County non-profit organizations and departments regarding funding programs.
- Uses discretion and confidentiality when dealing with sensitive issues and matters involving the County and/or related matters.
- Monitors appointed boards and committees and terms in office and need for appointments when needed.
- Responsible for all Human Resource oversight matters involving employees and related vendors (hiring and separations) on behalf of the Commission and will make appropriate recommendations and seek approval as needed or requested for costs associated with employees.
- Oversees and is responsible for proper meeting notices and preparing and providing meeting agendas and coordinating work session meetings/calls timely along with distribution of such information to the public and Commissioners as appropriate.
- Serves as the Purchasing Card Administrator and/or approval of Purchase Orders as needed or will delegate such duties with oversight.
- Oversees and is responsible for the secure and proper execution of elected official elections within the County.
- Performs other duties as required, directed, and/or assigned by the County Commission. Physical Demands: Sedentary to Lite

Compensation and Benefits: This position will be classified as exempt salaried. Compensation is competitive and commensurate with experience level. This position is eligible for all full-time benefits, which includes health, dental, and vision insurance, a retirement plan, paid time off, and life insurance. This position will also have access and use to a county provided cell phone and vehicle.

Please apply for this position by no later than February 15, 2021. Please send your resume and cover letter with at least two (2) work related reference letters contacts from your supervisors and direct reports to the Ohio County Commission County Administrator Hiring Committee to CA.hiringcommittee@ohiocountywv.gov or by hard copy to the following mailing address: City County Building, Suite 215, 1500 Chapline Street, Wheeling, WV 26003.
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